

Housing Support Officer

Successful applicants have a chance to truly make a difference whilst working somewhere where your expertise and contributions really matter.

SUPPORT WORKER ROLE

To support our residents with things such as:

- Building life skills
- Understanding and maintaining a tenancy
- Personal administration tasks
- Signposting to support workers and access external services.
- Keep running records and documentation up to date
- To complete support plans with our residents
- To organise personal workload effectively

SUPPORT WORKER SKILLS & EXPERIENCE:

Required:

- Experience of supporting those with multiple complex needs
- Effective communication skills, both written and verbal
- A passion for helping others
- Empathetic and have good listening skills
- Good timekeeping
- Confidence to work independently
- Great organisational skills

Desired:

- Experience in supporting those who are homeless
- Experience of risk management in residential settings
- Knowledge of supported housing health and safety procedures
- DBS Checked

LOCATION:

Nexus Housing has properties in and around Birmingham; therefore you would be required to travel to different locations. Your role may include meeting residents away from the property and travelling with them to different locations.

THIS ROLE REQUIRES YOU TO DRIVE AND HAVE ACCESS TO YOUR OWN VEHICLE.

Job Type: Full-time, Permanent

